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### **Adult Communication**









## Effective Communication ""



Listen carefully and responsively

Explain your intent

Translate <u>criticisms</u> into requests

# Effective Communication US VOUTH





Ask **questions** more creatively



Express more appreciation

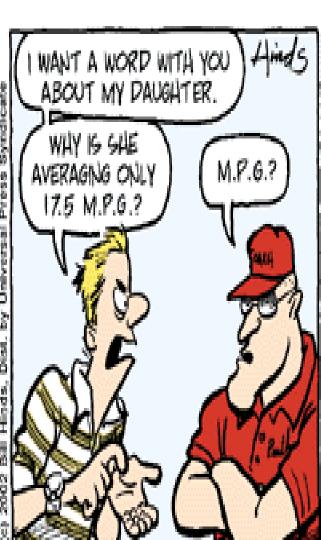
# Listen more carefully and responsively



- \*When people are upset their capacity to listen is diminished.
- \*Acknowledge what you hear by restating their position even if you don't agree.







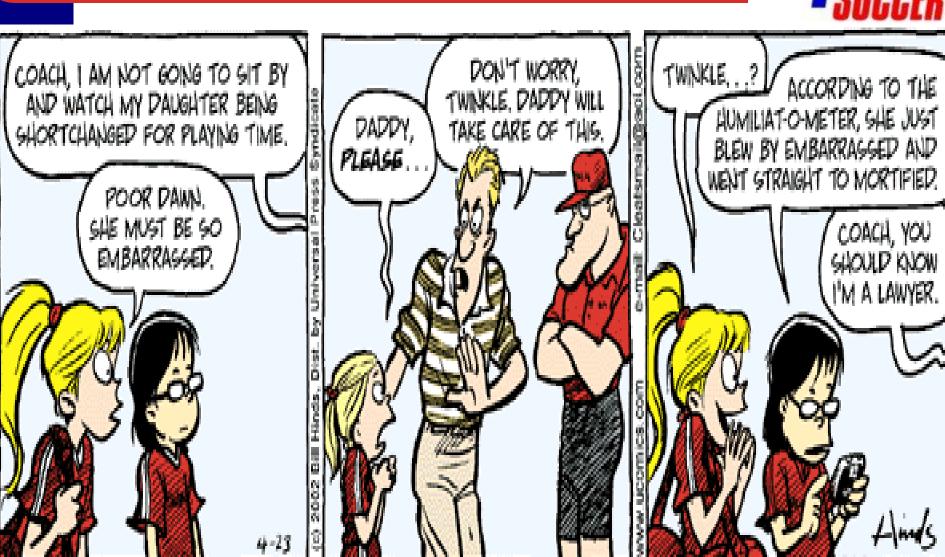


## Effective Communication



- Know when and where to speak to the coach on any emotional matter.
- Generally wait for 24 hours before initiating a discussion on a problem. Give your thoughts and emotions a chance to level off.
- If you have a problem to discuss do so one on one and in private.





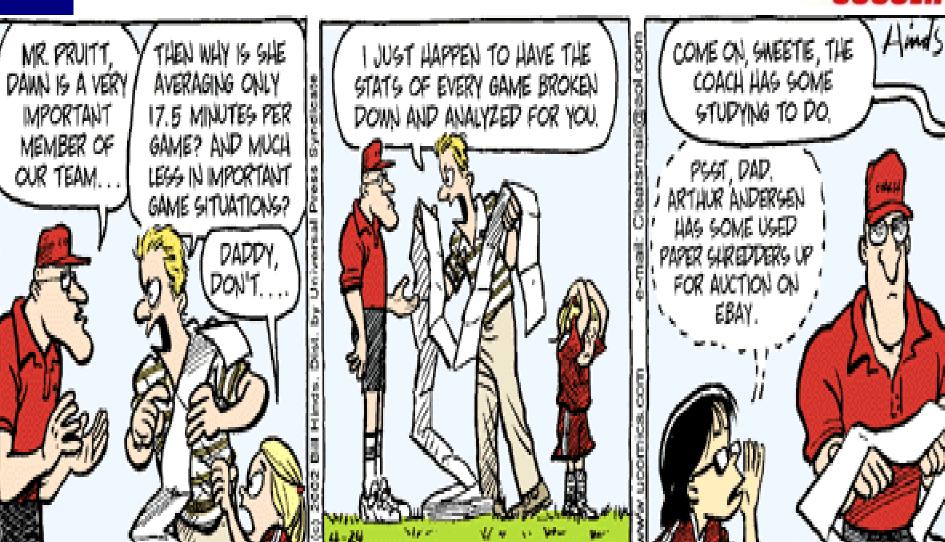




#### Is it appropriate?

- When?
- How?
- Where?
- What?
- Who?





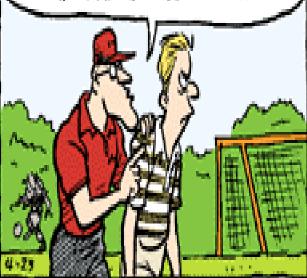
## Effective Communication



- Try to get the facts before you begin the conversation.
- If you don't have the facts then start off the conversation asking for them.
- Approach the exchange as a dialogue not a monologue or tirade.



MR. PRUITT, AT THIS LEVEL OF SOCCER,
OUR GOAL IS NOT EQUAL GAME TIME
FOR EACH GIRL. THESE GIRLS HAVE
WORKED HARD TO GET TO A LEVEL
WHERE THE GOAL IS TO WIN THE GAME.
AND EACH GIRL, INCLUDING YOUR
DAUGHTER, HAS AN IMPORTANT ROLE
IN ACHIEVING THAT GOAL.







#### LET THE COACHES COACH



Your coach, volunteer or paid, provides guidance, skill instruction and supervised fun for youngsters in soccer. Respect the coaches and their decisions. Their concern is the whole team, not just your player. They need your support. Don't undermine, second-guess, or criticize a coach in public. Most coaches will listen to parents in private and may ask you to help with practice.

### Parents' Meeting



- Enables parents to understand what your program is trying to achieve
- Helps them to get to know you
- Informs parents about your club
- Allows expectation to be voiced
- Helps you to understand parents' concerns
- Establishes clear lines of communication
- Obtains support from parents

## Parents' Meeting



- Share your soccer playing and coaching experience with the parents
- Give them a written copy of your coaching philosophy
- Explain what a typical training session and match will be like
- Give out the coach's and team administrator's contact information

### Explain your intent



- The more important the conversation, the more important it is for the listener to know and share the overall goal of the conversation from the beginning.
- "John, I need to talk to you about Mark's playing time right now!" (not good)
- "Hello John, I really need your help and expertise in sorting out how Mark can get more playing time.
  Do you have a minute to talk about it?"
  (better)

# Translate criticisms into requests



When we put people on the defensive, their capacity to listen decreases

Specific action focuses attention on the present situation





Use specific, action oriented, positive language...

"it would help me...if you would" or "in order to..."





- "Yes/No" questions tend to shut people up.
- In general, "how" questions are better than "why" questions.
- Why = past
- How = future

## Express more appreciation **115**



The bond of appreciation makes the relationships strong enough to problem solve.

"Thank you for speaking with me on this matter. And thanks for all of your contributions to the team!"





## Further Information ""

Please visit the US Youth Soccer web site for more information for coaches and parents.

# usyouthsoccer.org